



ANNUAL ROAD TRANSPORT LEGISLATION WORKSHOP 2022

(presented by Alta Swanepoel and Associates CC)

<p>HOW DO I BOOK? Fax or e-mail your detailed completed and authorised registration form to: admin@altaswanepoel.co.za</p> <p style="color: red;">We are an ECSA CPD member: SARF17/ASA01/20</p>	<p>INDICATE PLACE/DATE ON WHICH YOU WILL ATTEND</p> <table style="width: 100%;"> <tr> <td style="width: 30%;">7 June 2022</td> <td style="width: 40%;">Stellenbosch (Protea Hotel, TechnoPark)</td> <td style="width: 30%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>9 June 2022</td> <td>Durban (Garden Court, Marine Parade)</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>14 June 2022</td> <td>Pretoria (CSIR)</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>21 June 2022</td> <td>Webinar (with ebooks)</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	7 June 2022	Stellenbosch (Protea Hotel, TechnoPark)	<input type="checkbox"/>	9 June 2022	Durban (Garden Court, Marine Parade)	<input type="checkbox"/>	14 June 2022	Pretoria (CSIR)	<input type="checkbox"/>	21 June 2022	Webinar (with ebooks)	<input type="checkbox"/>
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Note: Group booking fee only applicable for group bookings if made by central office via one registration form and payment made via one invoice with specific contact person.

REGISTRATION FEE <i>(Vat included)</i> (also includes workshop documentation, refreshments & lunch)	PAYMENT <i>(See terms and conditions)</i> * Indicate invoice no. as reference when you make payment * Email proof of payment	DELEGATES	Registration Fee (VAT included)	Please tick ✓
		1 – 2	R3 400 per person	<input type="checkbox"/>
		3 – 9	R3 100 per person	<input type="checkbox"/>
		10+	R2 500 per person	<input type="checkbox"/>

If you are not attending the workshop but wish to purchase the workshop documentation you can do so at a cost of: R1000 for a full set (Vat included) (USB version or printed book)

DELEGATE INFORMATION: (MUST BE COMPLETED IN FULL)

Please Choose*

Initials: _____	Surname _____	E-Mail _____	<input type="checkbox"/>	<input type="checkbox"/>
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Initials: _____	Surname _____	E-Mail _____	<input type="checkbox"/>	<input type="checkbox"/>

* The documentation is available in electronic form (USB) **OR** hard copy (printed book). To receive both, the cost is R450 extra.

Person responsible for booking: _____ e-mail: _____

Full Company Name (no abbreviations) _____

Postal Address (in full) _____ Code _____

Telephone no. (incl. Area code) _____ Fax _____

Authorised Company Order Number (If available) _____ Company Vat No (NB) _____

ACCOUNTS DEPARTMENT INFORMATION: (MUST BE COMPLETED IN FULL)

Person **responsible** for accounts: _____ fax: _____

Telephone no: _____ E-mail: _____

TERMS AND CONDITIONS

- REGISTRATION** You are considered registered with issuance of a pro-forma and/or tax invoice where after your organisation will be held liable for payment of the amount.
- PAYMENT** A company order number must be provided with registration and/or payment must be made in full by the specified date indicated on the invoice. Proof of payment must be e-mailed to this office using the invoice number as reference.
- CANCELLATION** Only cancellations received in writing up to 10 days before the date of the workshop will be accepted. Thereafter full payment is required. A cancellation fee will be payable if a delegate cancels after 10 days before the workshop. If the registered delegate is not able to attend, another person from your organisation is allowed to attend on behalf of the registered delegate (please inform this office).
- BANK DETAILS** Bank details will be displayed on the tax invoice.

APPROVAL BY AUTHORISED MANAGER: (registration form will only be accepted if authorised)

I hereby acknowledge that I have read and understood all the terms and conditions of registration, and have the authority to approve the registration

Full Name of Authorised Manager: _____ Designation: _____

Telephone no. (Incl. Area Code) _____ E-Mail: _____

Manager's Signature: _____ Date: _____